

Executive Meeting Minutes - January 15, 2025

******Action items are bolded in the minutes******

Meeting Called to Order at 6:10pm

Share out for a few minutes each.

Discussed challenges and ways to support one another.

Slack vs other communication methods.

- Thumbs up to show that something was read and understood
 - Action items need a response
- Keep communication to a minimum and only post what is important

Movie Feb 7 - **Yes vote – Kate will lead crew**

DPAC letter sign – **Yes vote**

Hot Lunch

Inclusion

- Can funding come from somewhere else?
- Does the school have a budget?
- Review administrative guidelines
- Review remainder of school year.
- **Discuss with school to see what options are available**

Hot Lunch Admin.

- **Discuss responsibilities** at the next regular PAC Meeting
- Will write out what it entails ahead of next meeting and the time commitment involved

Confirm events and fundraiser

- Teacher appreciation – **Vote in next meeting**
- Cross Country Concession – Chrysta
- **Spring Fling – 15 plus volunteers and setup – discuss at next meeting consider making it a community event with the Park Board**
- Pub Night – **consider a new location**
- Sports Day – we will just need volunteers
- Beach Day – ask staff for feedback – make a button with a flat rate for lunch
- Events need to be planned in advance well in advance utilizing PAC Meeting to gather organizers and volunteers (initial)

PAC Calendar

- **Drafted by January 21** and to Lisa for review

- Calendar started and will collaborate on for February to send home to parents

Meeting Agendas and Reports

- Have all reports and agendas in 7 days ahead of meetings for review
- If you have something post it in the correct chat for the next meeting, make sure lots of time to read
- If you attend a meeting post the notes for review at the next PAC meeting ASAP, don't wait until meeting date to post at the last minute

Matrix and Code of Conduct

- Reviewed – saw a few typos and some questions came up to **discuss Matrix and Code of Conduct at the next PAC meeting**

After meeting

- Yearbook discussion

Next Meeting is February 11th at 6pm in the library and on Zoom