

Cultus Lake Community School
PAC Meeting Minutes
September 2024

Date September 11, 2024

In Attendance: Chrysta H. (online), Jessica S. (online), Dana D. (online), Marisa T. (online), Kate F., Ryan L., Courtney D., Michelle (online), Leslie S., Jenn F.(online), Tia G., Sher G., Jennifer H., Lisa W. (13 members in attendance)

1. Call to Order at 6:07PM

- Motion: Kate
- Seconded: Jen

2. Approval of Agenda

- Motion: Sher
- Seconded: Lesley

3. Approval of June 2024 AGM Minutes

- Motion: Dana
- Seconded: Marisa

4. New Business

- a. Principals Report and Discussion
 - See attachment for full report.
- c. CLCSA Liaison Report
 - Nothing new to share.
- d. New funding model to be introduced by PAC in October with intention to cut back on fundraising.
- e. Yearbook – Run as a club with students included in creation.
 - Lunch hours twice a month for interested grade 4/5 students.
 - Roles such as photographer, editor, layout, etc.
- f. DPAC Rep is responsible to bring questions from school PAC to District PAC
 - Guest speakers brought in to support whole district needs.
 - If a parent has a question PAC at school can not resolve, DPAC can work with the district to find an answer.
 - Question about wording on field trip forms came up last year and DPAC will follow up with the district.
 - DPAC provides parent advocacy.
 - Parent Complaint and Question Process – Classroom complaints/questions to teacher
School complaints/questions to administrator, Lisa Wallace

- Most complaints/questions can be resolved through a conversation. If teacher or staff is unable to find an answer, they will inquire with the district to find a solution.

g. 2024/25 Budget Discussion & Vote at next meeting

- Please **review the DRAFT Budget before the next meeting** so we can have an informed vote.
- Add \$200 to classroom fund line in budget.
- Combine all field trip items into one budget line.
- Going to work to collect donations to top up the budget.
- Changes were discussed and edits will be made before next meeting.

h. Bylaw and Constitution amended last year to include Proxy Voting

- At next meeting if someone can not attend the meeting, they will be able to send in a proxy vote.
- Will be amending constitution and bylaw at next meeting to add additional member(s) at large and changing to co-chair roles (2) from President and Vice President

i. Discussion Points:

Welcome BBQ

- BBQ – hot dogs are fine, but make sure Lisa arranges BBQ's– PAC cooks food.
- Ryan L. will coordinate, and buy food (4:30 pm to 6:30 pm), email needs to go out for volunteers.

Action Items

- Halloween Committee Formation – Marisa will try to see if she can get volunteers together in the next week to create a plan for an event.
- Volunteer for the Cultus Triathlon follow up: Volunteer 6 people each day to get a \$500 honorarium, Saturday, and Sunday – we are short two people for Saturday – shifts, package, and bike check-in (Let Leslie know if you can help at all). Runners come by for water and high-fives. Kids who are helpful are welcome to come along.
- Discuss a Cultus Lake Comm. Elementary School Logo Soap for fundraising with River Valley Soap.
- Add Marisa to Facebook posts and social media updates.

5. Meeting Adjourned at 7:44 PM

- Motion: Jen
- Seconded: Courtney

Next Meeting: October 8, 2024

