



Cultus Lake Community School Association Party Package

CLCSA Party Space is set up and ready for your décor, themes & festivities. When you arrive, the Tables & chairs will be available for set up, the gym equipment will be ready for your event to begin. Our open concept kitchen & entertaining space has a serving window and is equipped with tables & Chairs. Please bring your own serving dishes & cutlery & table décor.

There is dish soap, cloths, garbage bags, drying towel & oven mitts available for your use.

Please read through our guidelines (Terms & Conditions) to booking our Party Space.

Terms & Guidelines for Rental of Party Space at Cultus Lake Community School Association.

- NO INFLATABLE/ BOUNCY toys are permitted as per SD 33 Insurance does not allow.
- No Objects shooting into Roof/Projector
- No Live Animals, silly string or decorations attached to walls as it may ruin the walls. Please request sticky tack or painter's tape if you wish to add décor to the walls.
- Please do not lose or damage our schools Equipment
- 3 Toys Bundles available for use upon booking
- 50\$ Deposit Required at time of booking
- Rental party who booked and signed the Rental contract must be 19 years or older and be in attendance throughout the entire rental period. Birthday Clean-up Check list provided.
- Ensure there is no smoking, drinking, vaping, or illegal drugs on the entire school property at all times. This includes the back field, side & front parking lot.
- All activities must be organized and have adult supervision. He/She whom signed the contract is responsible for the actions and behavior of all their guests, participants, and or spectators.

BEFORE ARRIVAL

- Rental contract is signed and total payment including deposit due before the date of rental and to secure your booking.
- Planning clearly outlines all plans and activities to the CLCSA staff.

ON ARRIVAL

- Rental party may arrive 15 minutes prior to your designated rental time and leave within 5 minutes of the end of your rental time.
- (An additional charge of \$20 could be added if your time exceeds 15 minutes after your end time.)
- Meet and greet with CLCSA staff for introductions and instructions with our Party Space program.
- Entry is through the Cultus Lake Community School Front Doors, located at the front of the building. Wheel Chair Ramps are accessible at the side entrance as well as the rear entrance.

DURING THE RENTAL:

- Ensure only invited guests enter the building, Doors must remain locked at all times.
- No food or drink or water activities take place in the gym
- Ensure NON- marking shoes are worn in the gym
- Ensure guests stay off the climbing wall & children are under adult supervision at all times.
- CLCSA Staff only have entrance to Equipment room.

UPON COMPLETION OF RENTAL/PARTY:

- Ensure that all garbage recycling is collected, bagged and tied & taken/placed by our front side entrance:
- Garbage- Black
- Paper & Cardboard Recycling – Clear bags/blue bin
- Cans, juice boxes, water bottles – Clear bags/Blue Bin
- No compost at this time
- Ensure that your party is complete by specified time allows for Clcsa staff to clean and prep for the next rental/event.
- Please ensure the school premises are left in the same order & condition as they were found- gym equipment put away neatly in front of Gym equipment room. Please Stack the chairs & leave tables cleared and wiped as they were when you arrived. Please make sure any extra tables and chairs used are put away in designated storage room. Thank you!

OTHER INFORMATION:

- DAMAGE DEPOSIT is 50\$ on top of rental fees –The Damage Deposit will only be used if there is any damage to the school, furnishings or equipment or if the facilities are not left in the exact condition of cleanliness. The 50\$ dollars will be refunded if all equipment is kept in good working condition, and building is left clean.
- The User will be responsible for the tidying & returning the space as it was when they entered such as tables, chairs and sports equipment within the rental times specified
- All damage must be reported immediately to the Staff / Host.
- PAYMENT REFUNDS: payments will be refunded if cancellations are 48 business hours prior to the rental booking. All bookings are subject to cancellation due to the emergent needs of Cultus Lake Community School. Reasonable efforts will be made to give appropriate notice.
- The Rental Party and all participants agree that there is no warranty expressed or implied on the part of the Cultus Lake Community School, School District #33 (“Board”) and the Cultus Lake Community School Association (“CLCSA”) as to the suitability or condition of the School premises and that the User and all participants accept said premises at his/her own risk. The Rental Party and all participants covenant to indemnify and save harmless the Board and CLCSA from all loss, costs, and damages which may arise as a consequence either directly or indirectly of the granting of this agreement. The Rental Party and all participants agree to indemnify the Board and CLCSA for any loss or damage to the Board’s or CLCSA’s property or any adjoining property due to the occupancy of the of the Board’s or CLCSA’s premises to which this license relates. The Rental Party and all participants understand and agrees that this agreement may be revised or canceled at any time with or without cause and that in the event of such revocation or cancellation there should be no claim or right to damages or reimbursement on account of any loss, damage or expense whatsoever.
- Individuals using Cultus Lake Community School facilities for private events are strongly encouraged to carry adequate liability insurance for such an event. Event Policy Insurance is recommended and included in our Birthday Party Package

CLCSA Party Space Rates 2023

3 Hour Rental \$120

Deposit 50\$ Returned upon Adequate Clean Up and No broken toys

Extra Hourly Rate \$35/hour

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